



COMMISSION SPECIAL MEETING **REVISED** AGENDA

January 28, 2020

Please note the addition of item 7b

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA *(at this time, commissioners may reorder or remove items from the agenda)*
4. EXECUTIVE DIRECTOR'S REPORT
5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*
6. UNANIMOUS CONSENT CALENDAR *(consent calendar items are adopted by one motion without discussion)*
 - 6a. Approval of minutes of the regular meeting of December 10, 2019. **(no enclosure)**
 - 6b. Authorization for the Executive Director to (1) proceed with the Phone System Upgrade project; (2) execute a contract for software, equipment, vendor implementation services, and recurring maintenance fees for up to ten years; and (3) use port staff for implementation. Total project cost for authorization of \$3,900,000 is comprised of \$1,900,000 in capital project costs and an estimated \$2,000,000 in recurring maintenance fees for a period of up to ten years. (CIP #C801083). **(memo enclosed)**
 - 6c. Authorization for the Executive Director to execute one consulting services indefinite delivery, indefinite quantity contract for testing and air balance and smoke control system certification services at Seattle-Tacoma International Airport. The contract will have a three-year ordering period plus an additional two-year renewal option, not to exceed the amount of \$1,600,000. There is no funding request associated with this authorization. **(memo enclosed)**
 - 6d. Authorization for the Executive Director to execute (1) up to two indefinite delivery, indefinite quantity consulting agreements for services related to survey and mapping services with a cumulative total amount not to exceed \$2 million and (2) up to two indefinite delivery, indefinite quantity consulting agreements for services related to construction safety management with a cumulative total amount not to exceed \$2 million, in support of various port projects. No funding is associated with this request. **(memo enclosed)**
 - 6e. Authorization for the Executive Director to execute amendment of an existing consultant service agreement for an additional amount not to exceed \$150,000, providing support for the implementation of building information modeling standards. **(memo enclosed)**
 - 6f. Authorization for the Executive Director to take all necessary steps to dispose of surplus personal property – one 15-year-old vacuum truck and three mobile 110-ton preconditioned air units in accordance with the General Delegation of Authority and Port Policy AC-13. **(memo and presentation enclosed)**
 - 6g. Authorization for the Executive Director to execute a contract to purchase structural bollards for the Terminal Security Enhancements Phase II Project at Seattle-Tacoma International Airport. The contract value for the 443 bollards is estimated between \$2 million and \$3 million. (CIP #C800862). **(memo enclosed)**
 - 6h. Authorization for the Executive Director to execute an amendment to provide an additional \$2,260,000 in capacity to fund the customer service staffing contract with Flight Systems Services through December 2020. **(memo and presentation enclosed)**
 - 6i. Adoption of the Port's 2020 federal legislative agenda as described below, and direction to staff to advocate for these priorities. **(memo, presentation, 2019 federal aviation agenda, and 2019 federal maritime agenda enclosed)**

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6j. Approval of the Port Auditor's payment of the salaries and claims of the Port of Seattle pursuant to RCW 42.24.180 for payments issued during the period December 1 through December 31, 2019, as follows: accounts payable check nos. 933136-933640 in the amount of \$9,271,847.27; accounts payable ACH nos. 022456-023342 in the amount of \$69,001,054.39; accounts payable wire transfer nos. 015262-015293 in the amount of \$11,083,102.85, payroll check nos. 195109-195504 in the amount of \$332,194.05; and payroll ACH nos. 944905-949272 in the amount of \$11,838,216.55 for a fund total of \$101,526,415.11. ([memo](#) enclosed)

7. SPECIAL ORDERS

- 7a. Annual progress report on port-wide Human Trafficking Strategy implementation. ([memo](#), [presentation](#), [Motion 2018-01](#), and [strategy executive summary](#) enclosed)
- 7b. Adoption of a Proclamation honoring Mr. Larry Gossett for his decade's long work and the impact it has made on King County. ([draft proclamation](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Authorization for the Executive Director to (1) use existing job order contracts for removal of current and future flight path obstructions from non-port properties and associated replanting of replacement trees; (2) advertise and execute construction contracts for replanting of replacement trees; (3) pay fees to the Washington State Department of Transportation and local jurisdictions for them to perform replanting for certain obstructions removed from their properties; (4) execute agreements with public agency and private property owners as needed for purposes of obstruction management; and (5) acquire those property rights reasonably necessary for obstruction management and preventing future creation or establishment of airport hazards. The total cost estimate for this request is \$5,895,000 for a total estimated project cost of \$8,500,000. ([memo](#) and [presentation](#) enclosed)
- 8b. Authorization for the Executive Director to (1) execute a construction contract with the low responsive and responsible bidder for the Baggage Optimization Phase 2 Project at Seattle-Tacoma International Airport, notwithstanding the low bid exceeding the estimate at time of bid by more than 10 percent, and (2) authorize an additional \$190,737,800 for Phase 2 construction and Phase 3 design for a total program authorization of \$540,050,000. (CIP #C800612). ([memo](#) and [presentation](#) enclosed)
- 8c. Adoption of Resolution No. 3768, as amended: A resolution of the Port of Seattle Commission establishing a Sustainable Evaluation Framework Policy Directive. ([memo](#), [draft reso](#), [draft policy directive](#), [capital and sustainable framework roadmap](#), and [procedures diagram](#) enclosed)
- 8d. Authorization for the Executive Director to enter into an interlocal agreement with the University of Washington Green Futures Lab in substantially the form attached to fund and provide support for continuation of the Bio-Barge Pilot Project in an amount not to exceed \$45,000. ([memo](#), [presentation](#), and [draft ILA](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. International Arrival Facility Progress Briefing (CIP #C800583) ([memo](#) and [presentation](#) enclosed)
- 9b. Sustainable Airport Master Plan Near-Term Projects Environmental Review Briefing –Forecast and Schedule Update. ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**